

**FACULTY AWARDS
FOR
DISTINGUISHED RESEARCH,
EXCELLENCE IN ENGAGED SCHOLARSHIP,
AND
CREATIVE ACHIEVEMENT**

DEADLINE: Friday, 29 February 2008

Nominations are sought for the following awards:

Alumni Association Award for Distinguished Achievement in the Creative Arts;

Alumni Association Award for Distinguished Research in the Humanities;

*Alumni Association Award for Distinguished Research
in the Social Sciences, Business & Law*

*Alumni Association Award for Distinguished Research
in Science, Engineering & Mathematics.*

*Nominations are also sought for:
The Excellence in Engaged Scholarship Award.*

Nominations for these awards are due to the **Vice Provost for Research by Friday, 29 February 2008**. Only faculty members who have been employed full-time by the University of Memphis for five academic years prior to the semester of their application or nomination are eligible. Faculty may not be re-nominated within 7 years of receiving an award and may not receive more than 2 awards. Nominations should include a resume with a complete list of publications (copies of publications are not required), a narrative summary of the nominee's research achievements, recommendations from the department and college or school, and at least three external letters from distinguished referees or community partners. Examples of scholarly and/or creative activities are not to be forwarded for review. Consult your College Director of Graduate Studies and Research as to the internal college deadlines for these awards.

Please direct questions to Debra Cummings at dcummngs@memphis.edu or 2590.

GUIDELINES

PURPOSE

To award faculty who have brought honor and recognition to the University in the following areas:

- Distinguished Achievement in the Creative Arts
- Distinguished Research in the Humanities
- Distinguished Research in the Social Sciences, Business & Law
- Distinguished Research in Science, Engineering, and Mathematics
- Excellence in Engaged Scholarship

ELIGIBILITY

- Candidates must have been employed full-time by The University of Memphis for five academic years prior to the semester of their application or nomination.
- Former award winners may not be re-nominated within seven years of the first award and may not receive the award more than twice.

NOMINATION PROCESS

Alumni Association Awards: Candidates may be self-nominated or nominated by any faculty or administrative staff member employed full-time by The U of M in the semester of nomination. Those not self-nominated should be informed of their candidacy by the body receiving the nomination. All nominations must be endorsed by the unit chair. Nominations from the Colleges of Arts & Sciences, Business & Economics, Communication & Fine Arts, Education, and Engineering must be submitted to the appropriate College Council for Graduate Studies and Research. Nominations from the Schools of Audiology & Speech-Language Pathology, Nursing, and Law must be submitted directly to the Dean of the School. The colleges and schools will set their own internal deadlines prior to final submission to the Vice Provost for Research by **Friday, 29 February 2008.**

Excellence in Engaged Scholarship Award: The University of Memphis is a metropolitan research institution that seeks to serve its urban, regional, state, national, and global communities in a number of ways. Vital to this mission is scholarship that addresses the concerns and opportunities of these communities. Such scholarship (1) involves academic projects that engage faculty members and students in a collaborative and sustained manner with community groups; (2) connects university outreach endeavors with community organizational goals; (3) furthers mutual productive relationships between the university and the community; (4) entails shared authority in the research process from defining the research problem, choosing theoretical and methodological approaches, conducting the results, developing the final product(s), to participating in peer review; and (5) results in excellence in engaged scholarship through such products as peer-reviewed publications, peer-reviewed collaborative reports, documentation of impact, and external funding.

In keeping with this purpose, the University of Memphis has recently established a faculty award to recognize excellence in engaged scholarship. The Excellence in Engaged Scholarship Award will further awareness of engaged scholarship in partnerships between faculty members and students of the University of Memphis and community organizations and agencies in the Memphis/Mid-South region, the State of Tennessee, the United States, and global communities.

After review within the College, The Dean's office will send a single nomination from the College to the Vice Provost for Research by **Friday, 29 February 2008**, along with a narrative statement detailing the nominee's achievements in Engaged Scholarship. The College Office will notify all nominees about the results of the College review.

SUBMISSION PROCESS AND DEADLINE

The nomination packet consists of the cover sheet (see below); a resume with a complete list of publications (please do not include copies of publications); a narrative summary of achievements in creative activity, research, or engaged scholarship; recommendation letters from the academic unit and college or school; and at least three external letters from distinguished referees or community partners in engaged scholarship. The nominee will provide names of some possible reviewers, which will be supplemented by the department chair. The department chair will solicit the three recommendations. Nominations of faculty who have won the award in the past should stress the nominee's work since that award was won.

For the Engaged Scholarship Award, it is important that these materials demonstrate how the faculty member has engaged in a collaborative and sustained manner with community groups; has connected university outreach with community organizational goals; has furthered mutual productive relationships between the university and the community; and has generated products—such as peer-reviewed publications, peer-reviewed collaborative reports, and external funding—that reflect excellence in engaged scholarship activities.

After review within the College, The Dean's office will submit a single nomination in each category appropriate to that college or school to the Vice Provost's Office, Administration 308, by **Friday, 29 February 2008** along with a letter detailing the nominee's achievements. The College Office will notify all nominees about the results of the College review.

REVIEW PROCESS

Committees will be convened by the Vice Provost for Research to evaluate submissions in each category. These committees reserve the right to make no awards in a given year if in their judgment no sufficiently distinguished recipients can be identified.

Reviewers will evaluate the nominations based on quality of scholarly contribution to the discipline; originality of contribution; recognition of work by peers; membership on student committees; external support if available in the discipline, the quality of the projects and how well they meet the criteria of engaged scholarship, or any other relevant quality measures.

Final nominees for these awards are subject to confirmation by the President. The confirmed awards will be presented at the annual Faculty Convocation. Each recipient will receive a \$2000 honorarium and a certificate.

The required cover sheet follows on the next page.

FACULTY AWARDS COVER SHEET

DEADLINE: Friday, 29 February 2008

Nominee:

Department:

Rank and years employed at U of M:

Are you a previous recipient of a Distinguished Research Award or Excellence in Engaged Scholarship Award?

No: _____ Yes: _____ Date of previous award _____

Indicate nomination category in the appropriate box below:

<input type="checkbox"/> Distinguished Achievement in Creative Arts	<input type="checkbox"/> Distinguished Research in Humanities	<input type="checkbox"/> Distinguished Research in Social Sciences Business & Law	<input type="checkbox"/> Distinguished Research in Science, Engineering & Mathematics	<input type="checkbox"/> Excellence in Engaged Scholarship
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Recommended by: _____
(academic unit head; letter attached)

Recommended by: _____
(college/school director of graduate studies & research; letter attached)